

Guidelines for Writing a Position Paper

1. Keep it simple.
2. If your goal is to make policy change, you may want to aim higher. For example, in a position paper about mathematics requirements for elementary teachers, we believed that the policy should be to require three math courses (or 9 semester hours) in addition to a course in the pedagogy of teaching mathematics. We knew that this would be a change from current policy and that the most we could realistically hope for was two math courses. However, we stuck to our beliefs and in the position paper, included the statement for three math courses and one course in pedagogy.
3. Support your position with reasons.

Examples:

1. <http://totom.wou.edu/tspc.htm>
2. <http://faculty.felician.edu/uptegrovee/NJAMTEPosition.html>