



Association of Mathematics Teacher Educators  
6475 Alvarado Road, Suite 206, San Diego, CA 92120 [www.amte.net](http://www.amte.net)

## Nominations Sought for Elections

The AMTE Nominations and Elections Committee is seeking nominations for consideration as candidates for **President-Elect** and **Board Member-at-Large**.

Please review the job descriptions below. Nominees must be members in good standing. **To nominate a candidate, send the individual's name, professional affiliation and position, email address, and a one-to-three-sentence description of his or her qualifications for the position to the chair of the nominations committee, Christine D. Thomas at [cthomas212@aol.com](mailto:cthomas212@aol.com).** Make sure to indicate whether the nomination is for the President-Elect or Board Member-at-Large position. Nominations of colleagues and self-nominations are permitted. Before selecting any potential candidate on the election's slate, the Nominations Committee will verify his/her willingness to serve.

After reviewing all the nominations submitted by the July 15 deadline, the Nominations Committee will formulate an election slate, taking into consideration both professional qualifications and diversity (e.g., years of experience; racial or ethnic background; professional affiliation – from the Mathematics Department or College/School of Education or other affiliation; size of institution, region).

**Send completed nominations to Christine D. Thomas at [cthomas212@aol.com](mailto:cthomas212@aol.com).**

**Deadline: July 15, 2011**

## **Job Descriptions**

### **PRESIDENT-ELECT**

**Term:** Four-year commitment as follows:

- One year, President-Elect, in the first year of the term, beginning at the conclusion of the business meeting at the Annual Conference.
- Two years, President.
- One year, Immediate Past President, in the fourth year of the term, ending at the conclusion of the business meeting at the Annual Conference.

**Travel:** Two Board meetings per year; attend yearly meeting of Conference Board of the Mathematical Sciences at least two times during two-year term as President.

### **Responsibilities**

Contribute time, effort and knowledge to advance the objectives of the Board and attain the goals of the organization; represent the organization in an official capacity in the absence of the President, as needed; act as Board Representative to the Nomination and Elections Committee, assisting in finalizing the slate of new officers; participate in conference call Board meetings and online discussions; work with the President on issues and decisions facing the organization; act in other capacities as assigned by the President; serve as voting member of the Board.

### **Excerpt From the Constitution and Bylaws of AMTE**

*The President-Elect shall serve as assistant to the President and assume the office of President in the year following her/his election. The President-Elect, with the consent of the Board of Directors, shall assume the Presidency during her/his term of office upon the incapacity or unavailability of the President.*

### **MEMBER-AT-LARGE**

**Term:** Three-year commitment

**Travel:** Two Board meetings per year

### **Two AMTE Board Meetings Per Year**

AMTE holds two board meetings each year; one is held the day before the AMTE annual conference in January or February, and one is held at the NCTM annual meeting during the NCTM Research Pre-session or the NCSM meeting, usually on Monday. The Board also meets via conference call on a monthly basis, dates determined by consensus.

### **Responsibilities**

Contribute time, effort and knowledge to advance the objectives of the Board and attain the goals of the organization; ensure that the affairs of the AMTE are conducted in accordance with the Constitution, By-laws, and policies of the AMTE; direct and review the general affairs of the organization within the limits set forth in the Constitution and By-laws; provide leadership for the attainment of the goals of the AMTE; participate in online, conference call, and face-to-face Board discussions; participate in the activities of and act as a Board representative for assigned committees – communicating Board actions to committee chairs and committee feedback to Board; assist the President with the selection of committee members and chairs, give input to the President on behalf of the membership; participate in decision-making of the Board.

### **Excerpt From the Constitution and Bylaws of the AMTE**

*The Members-at-Large shall assume those responsibilities determined by the President.*